Torrance County
BOARD OF COUNTY COMMISSIONERS (BCC)
Ryan Schwebach, Chair, District 2
Kevin McCall, Member, District 1
Linda Jaramillo, Vice Chair, District 3

Stephanie Y. Reynolds, County Manager

The meeting will be available in person and via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar.
Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING
AGENDA
Thursday, November 25, 2026 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE AND INVOCATION**
3. **CHANGES TO THE AGENDA**
4. **PUBLIC COMMENT (Comment limited to TWO Minutes)**
5. **APPROVAL OF MINUTES**

A. **COMMISSION:** Request approval of November 12, 2026, Regular Meeting Minutes of the Board of County Commissioners.

6. CONSENT AGENDA

A. FINANCE: Request approval of payables with a date range of October 21, 2026 – November 17, 2026.

7. ADOPTION OF RESOLUTION/ORDINANCE and ACTION:

A. MANAGER: Request approval of Resolution 2026-_____ a resolution identifying Torrance County's 2027 Capital Outlay requests priorities for the New Mexico's legislature and the office of the Governor.

8. APPROVALS/ACTION ITEM

A. ANIMAL CONTROL: Request approval for authorization to publish a Notice of Public Hearing to consider proposed amendments to the Torrance County Animal Control Ordinance.

B. FINANCE/MANAGER: Request approval to pay prior year's invoice to Sauder, Miller and Associates for LOMR-F grading and drainage study; two invoices in the amounts of $2,018.18 and $1,041.04 total $3,059.22.

C. ROADS: Request approval to extend LGRF project SB HW2L500636 for six (6) months to accommodate project delays from adverse weather conditions.

D. ROADS: Request approval to extend LGRF project SP HW2L500614 for six (6) months to accommodate project delays from adverse weather conditions.

E. ROADS: Request approval to extend LGRF project CAP HW2L500643 for six (6) months to accommodate project delays from adverse weather conditions.

9. DISCUSSION

A. CLERK'S REPORT

B. MANAGER'S REPORT:

1. Torrance County vacancies
2. Torrance County's transition from Zoom to YouTube.
    a. Email: publiccomment@tcnm.us

3. Update to the personnel policy to establish agreements for employee agreements for county funded Training and Certifications. Update of the ¼ mile road maintenance policy.

C. COMMISSIONERS' REPORTS:

A. Commissioner McCall, District 1
B. Commissioner Schwebach, District 2
C. Commissioner Jaramillo, District 3

10. Announcement of the next regular Board of County Commissioner's Meeting:

Wednesday, December 9, 2026

11. SIGNING OF OFFICIAL DOCUMENTS

12. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.